

مولانا آزاد نیشنل اردو یونیورسٹی
MAULANA AZAD NATIONAL URDU UNIVERSITY

(A Central University)

Gachibowli, Hyderabad – 500 032

(Accredited "A" Grade by NAAC)



**Appointment of Director In-charge / Officer-on-Special Duty (OSD) for
MANUU Kadappa (A.P) campus on deputation / reemployment basis**

Ref: Notification dated 12.06.2018

The University is looking for suitable candidates to engage as Director In-charge/Officer-on-Special Duty (OSD) on tenure/contract basis for its new campus at Kadappa (Andhra Pradesh) sanctioned by the Government of India/UGC.

The minimum educational qualification, experience, emoluments etc for the positions are given below:-

- (1) Name of the Post : Director In-charge/OSD
- (2) No. Of posts : One at Kadappa campus
- (3) Emoluments/Pay : Consolidated emoluments calculated on the minimum scale attached to the post of Professor + usual allowances.
- (4) Mode of appointment : Tenure/Contract for a period of three years or till completion of the project whichever is earlier
- (5) Age limit : Not exceeding 65 years
- (6) Minimum qualification and experience required:

Essential: Post Graduate Degree in Science/Technology/Management with at least 10 years of experience in the field of Campus Development/Construction Management in a supervisory capacity in AGP/GP of Rs.10,000/- in Govt/PSU/ University with knowledge of Accounts and project management.

Desirable: A Degree in Law will be preferred.

Eligibility for Deputation /Lien basis:

Candidates possessing a P.G. in Science/Technology/Management subjects and already serving at Professor level with sufficient administrative experience at senior level on regular basis in State / Central Universities / Research Institutions may also eligible to apply for the above post. In case of their selection he / she will be offered appointment on Deputation / lien / re-employment basis as per the Govt. of Rules.

(7) Job responsibilities:

- (i) The Director In-charge/OSD is required to oversee the project management of the setting up of new Polytechnic at the permanent site at Kadappa (AP) as the case may be.
- (ii) Liaison with the CPWD for timely completion of construction/development work at the site.
- (iii) Liaison with the State Government/other bodies for obtaining necessary clearances for introduction of various courses approved by the UGC/University.
- (iv) To assist the University in matters relating to engagement of teaching and other support staff and also in admission of students for the new campus.
- (v) Other allied work for campus development.

Interested candidates, fulfilling the above qualifications, experience, etc. may send their resumes along with copies of educational and experience certificates, etc. with passport size photograph through Speed/Registered post to the Deputy Registrar, ER-I Section, Room No.110, Maulana Azad National Urdu University, Gachibowli, Hyderabad - 500 032 (Telangana).

The last date for receipt of applications is 16th July, 2018.